

Rules of admission to postgraduate and doctoral studies of V.N. Karazin Kharkiv National University in 2021

(for citizens of Ukraine, foreigners who permanently reside in Ukraine on legal grounds, persons who have been granted refugee status in Ukraine, and persons in need of additional or temporary protection)

1. Persons who have obtained a Master's degree (educational and qualification degree of a Specialist) are admitted to the University for the degree of Doctor of Philosophy.
2. Financing for training of entrants for obtaining higher education in postgraduate studies of the University is carried out at the expense of:
expenditures of the state budget of Ukraine (under the state order);
funds of individuals and/or legal entities.
3. The University announces admission to postgraduate studies in the specialties such as 032 History and Archeology, 033 Philosophy, 035 Philology, 051 Economics, 052 Political Science, 053 Psychology, 054 Sociology, 061 Journalism, 072 Finance, Banking and Insurance, 073 Management, 081 Law, 091 Biology, 102 Chemistry, 103 Earth Sciences, 104 Physics and Astronomy, 105 Applied Physics and Nanomaterials, 111 Mathematics, 113 Applied Mathematics, 122 Computer Science, 125 Cybersecurity, 153 Micro and Nano-system Technology, 222 Medicine, 281 Public Governance, 292 International Economic Relations, 293 International Law
4. Acceptance of applications and documents for admission to postgraduate studies begins on July 14, 2021 and ends on July 30, 2021.
5. Applicants to postgraduate studies submit an application in paper form, in which they indicate the competitive proposal, indicating the specialty, faculty, prospective supervisor and form of education, to the Admission Committee.
6. When submitting an application in paper form, the entrant shall personally present the following originals:
 - a document (one of the documents) certifying the person provided by the Law of Ukraine "On the Unified State Demographic Register and documents confirming the citizenship of Ukraine, certifying the person or their special status";
 - military registration document (a military card or temporary certificate conscripts, a certificate of enlistment in conscription stations - for draftees);
 - document of the state standard on the previously obtained educational degree (educational and qualification degree), on the basis of which the admission is made, and a supplement to it.In the absence of an objective document of the state standard on the previously obtained educational degree (educational and qualification degree), a certificate of the state enterprise "Inforesource" on its acquisition may be submitted, including without submitting a supplement to the document on the previously obtained educational degree (educational and qualification degree).
7. To the application submitted in paper form, the entrant adds the following:

a copy of the document (one of the documents) certifying the person provided by the Law of Ukraine "On the Unified State Demographic Register and documents confirming the citizenship of Ukraine, certifying the person or their special status"; a copy of the document of the state sample on the previously obtained educational (educational and qualification) degree, on the basis of which the admission is made, and a copy of the supplement to it;

a copy of the military registration document (a military card or temporary certificate conscripts, a certificate of enlistment in conscription stations - for draftees);

a copy of the document containing the registration number of the taxpayer's account card (except for persons who, due to their religious beliefs, refused to accept the registration number of the taxpayer's account card and have a note about it in the passport);

copy of the employment record book (if available);

autobiography;

four color photographs of 3x4 cm size;

medical certificate of 086-o form;

individual personnel records;

list of published scientific works (if available);

research proposal.

The research proposal is a scientific text of up to 5 pages, prepared by the entrant to postgraduate studies and post graduate military course, which substantiates the topic of future dissertation research, its relevance, the state of development in domestic and foreign science; possible ways to solve the tasks, etc. Requirements for research proposals are formed by faculties/institutes in accordance with the characteristics of each specialty chosen by the entrant. The evaluation of the research proposal (with its possible presentation by the decision of the faculty/institute) will take place at the entrance examination in the specialty as its component.

8. When admitting persons who submit a document on the degree (level) of education (hereinafter - the Document), the procedure for recognition and equivalence of the Document, which is carried out in accordance with the Order of the Ministry of Education and Science of Ukraine dated May 5, 2015 No. 504 "Some issues of recognition of foreign educational documents in Ukraine", registered with the Ministry of Justice of Ukraine on May 27, 2015 under No. 614/27059. **The procedure for recognition of the Document for the purpose of continuing education is carried out before the beginning of the second semester of the first year of study of its owner.**
9. Copies of documents, except for the identity document, military card (certificate of registration), are certified due to the originals by the Admission (Selection) Committee of the University. Copies of documents without presentation of originals are not accepted.
10. Entrance examinations for postgraduate studies are held from August 27 to September 10, 2021.
11. Entrance examinations for admission to obtain the degree of Doctor of Philosophy consist of:

entrance examination in the specialty (in the volume of the standard of higher education of the Master in the corresponding specialty);

entrance examination in a foreign language (at the choice of the Academic Council of a higher education institution (scientific institution) in the volume corresponding to level B2 of the European recommendations on language education or similar level). Entrant who has confirmed his/her level of English with a valid TOEFL test certificate, or International English Language Testing System, or Cambridge English Language Assessment certificate (not lower than level B2 of the European Recommendations on Language Education or similar level); German language - a valid TestDaf certificate (not lower than level B2 of the European guidelines for language education or similar level); French language - a valid DELF or DALF test certificate (not lower than level B2 of the Common European Framework of Reference for Languages or similar), is exempt from taking the entrance examination in a foreign language. When determining the results of the competition, these certificates are equated to the results of the entrance exam in a foreign language with the highest grade point;

presentations of research proposals due to the subject of the prospective supervisor.

Entrance examinations for postgraduate studies are conducted by Subject Committees.

12. Programs of professional tests for admission to graduate studies are developed and approved by the University no later than March 31, 2021. Professional test programs are published on the University website and in the office of Admission Committee.
13. For the competitive selection of persons for admission to study for the degree of Doctor of Philosophy, the following sum of points is used:
 - obtained when passing the entrance examination in the specialty on a 100-point scale with a weighting coefficient of 0.6;
 - obtained when taking the entrance examination in a foreign language on a 100-point scale with a weighting coefficient of 0.2;
 - for the presentation of research proposals on the subject due to the prospective Director on a 100-point scale with a weighting coefficient of 0.15;
 - average grade point on a 100-point scale of the supplement to the Master's degree (Specialist) with rounding to hundredths of a point with a weighting coefficient of 0.05;
 - for the presentation of research achievements: for each article published in a professional publication with an impact factor - 3 points, for each article published in another professional publication - 2 points.The entrant is allowed to participate in the competitive selection for enrollment if the grade point for the professional entrance examination, entrance examination in a foreign language and for the presentation of research proposals is not less than 50 points.
14. The results of entrance examinations for admission to the postgraduate studies of the University are valid during the calendar year.
15. Persons who without good reason did not appear for the entrance examination

at the scheduled time, persons whose knowledge was assessed by points below the minimum value established by these Rules of Admission, as well as persons who took the documents after the date of receipt of documents, are not allowed to participate in subsequent entrance examinations and competitive selection. Re-examination is not allowed.

Information on the results of entrance examinations and other competitive indicators is entered in the record of the entrant in USEDE.

16. The Admission Committee provides recommendations for enrollment for obtaining the degree of Doctor of Philosophy in accordance with the competitive grade point of entrants no later than September 13, 2021.

17. Entrants who have received recommendations for enrollment must comply with the requirements for enrollment under Clause 1 of section X of these Rules of Admission on September 14, 2021, no later than 12.00.

18. Entrants to postgraduate studies who have not passed the competition for state order places have the right to enroll with the payment of training at the expense of individuals and/or legal entities.

19. Enrollment to postgraduate studies is carried out no later than September 15, 2021.

20. Postgraduate studies begin on October 1, 2021.

The term of preparation of the Doctor of Philosophy in postgraduate study is 4 years.

21. In order to complete the work on scientific research and formalize its results and to prepare publications for defense for the degree of Doctor of Science, a person has the right to enter doctoral studies.

The term of preparation of the Doctor of Sciences in doctoral studies is two years.

22. Persons who have the degree of Doctor of Philosophy (PhD), scientific achievements and published works in the chosen specialty (including publications in international referred journals indexed in scientometrical databases, according to the requirements of scientific qualifications), who obtain scientific degrees and have scientific results that require completion or design in the form of a dissertation, monograph or scientific report on a set of articles are admitted to the doctoral studies of the University.

23. The University announces admission to doctoral studies in the following specialties: 033 "Philosophy", 035 "Philology", 051 "Economics", 052 "Political Science", 054 "Sociology", 081 "Law", 102 "Chemistry", 104 "Physics and Astronomy", 122 "Computer Science".

24. Acceptance of applications and documents for admission to doctoral studies begins on June 3 and ends on July 1, 2021.

25. Entrants to doctoral studies in addition to the documents listed in Clauses 5-7 shall submit the following:

- a copy of the diploma of the Doctor of Philosophy (Candidate of Sciences);
- a copy of diploma of the Associate Professor (if available);

list of published scientific papers on the chosen specialty in professional journals (including publications in international referred journals indexed in scientometrical databases, according to the requirements for the level of scientific qualification of persons obtaining scientific degrees) and which have scientific results that need to be completed or formalized in a form of dissertation, monograph or scientific report on a set of articles;

a written characteristics of entrants' scientific activity, drawn up by a Doctor of Sciences who is a full-time scientific and pedagogical or research employee of the University, with the consent to be a scientific consultant in case of admission to doctoral studies.

26. The entrant at least two months before admission submits) a detailed proposal, which contains a plan of research work and/or information about the volume of scientific work required to prepare the results of research for defense, to the department (unit). Within a month from the date of receipt of documents from all entrants, the relevant structural unit hears their scientific reports and by voting determines the possibility of enrolling each entrant in doctoral studies and submits conclusions to the Academic Council.

A person who submits a diploma issued by a foreign institution of higher education for admission to doctoral studies is allowed to enter on an equal footing with other entrants. In case of a positive decision of the Academic Council of the University to enroll such an entrant in doctoral studies, the Academic Council simultaneously decides on the recognition of their diploma.

27. The Academic Council of the University within a month considers the conclusions of the department, faculty on each entrant and decides on their enrollment to doctoral studies and in accordance with the characteristics of the scientific activity of the entrant appoints a research consultant from among the full-time scientific and pedagogical or scientific workers of the University with a doctorate in the relevant specialty to a doctoral student. The decision of the Academic Council is approved and formalized by order of the Rector of the University. Enrollment to doctoral studies is carried out on October 1, 2021.